



Managing a Health & Safety Incident



John S Claxton

Ex this,

ex that,

ex just about everything else these days



Your experience?



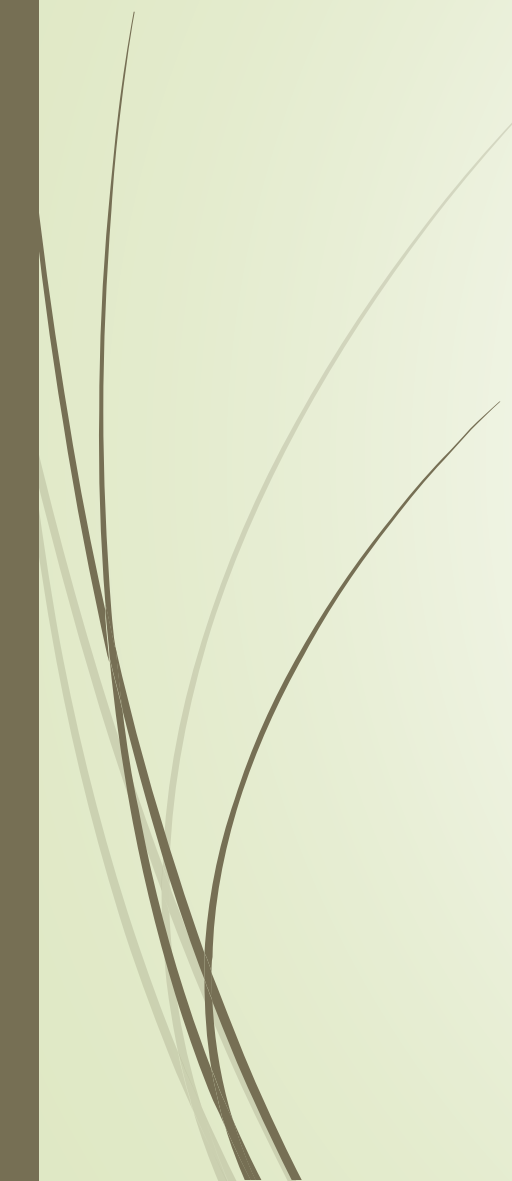
My experience

Duty holders

have no or little knowledge of what to do
there is panic, confusion
there is loss of control
area remains unsafe



Basic principles of management

- **Establish control - 'Incident controller'**
 - **Make the area safe**
 - **Evaluate remaining risks, prioritise**
 - **Decide on action required**
 - **Develop plan and allocate responsibility**
 - **Monitor action**
- 



Definition


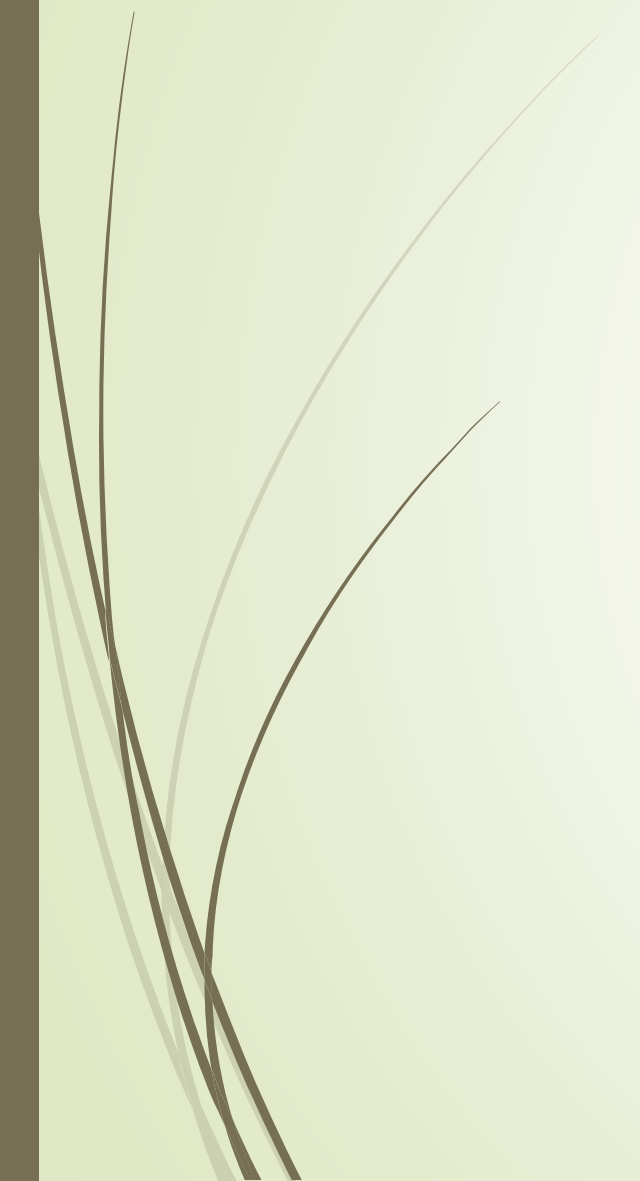
- need to define
- what is an 'Incident'

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- **An event that has or is likely to cause significant harm or injury**



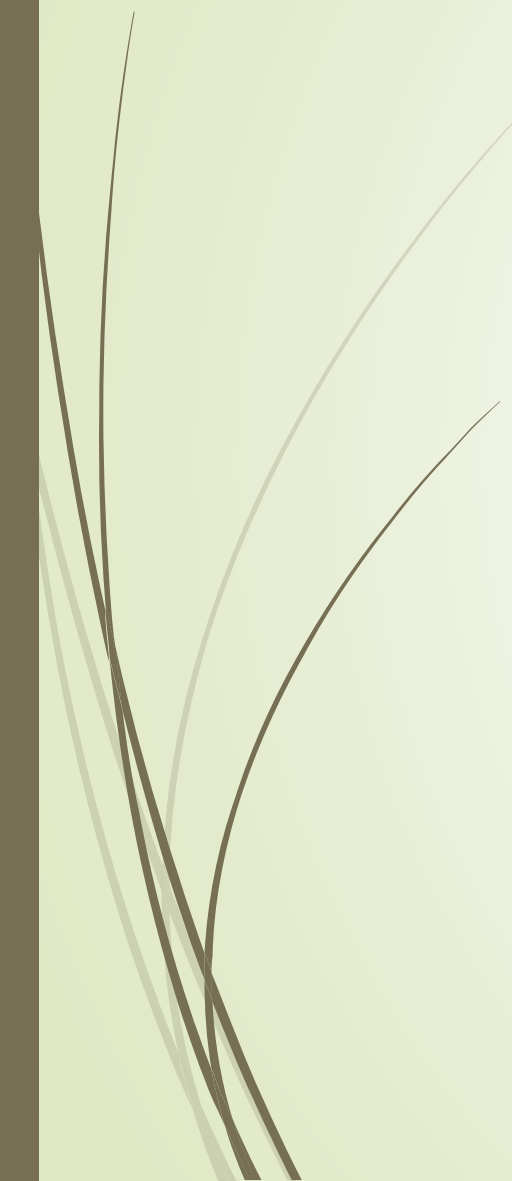
Need a Plan

- **What should be the objectives of the Plan?**

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- **Preserving evidence and the scene**
 - **Preventing further harm**
 - **Isolation of services for safety**
 - **Effective incident investigation**
 - **Protecting the company**
 - **Dealing with outside agencies**



Incident Investigation

- Objective approach
 - Do not apportion blame
 - Open approach
 - Sharing of information
- 



Incident Investigation

➤ Key elements????





Internal to the Company

- **Within the Plan:-**
 - **Who might be affected?**
 - **Who should be involved?**
 - **Who should be included?**

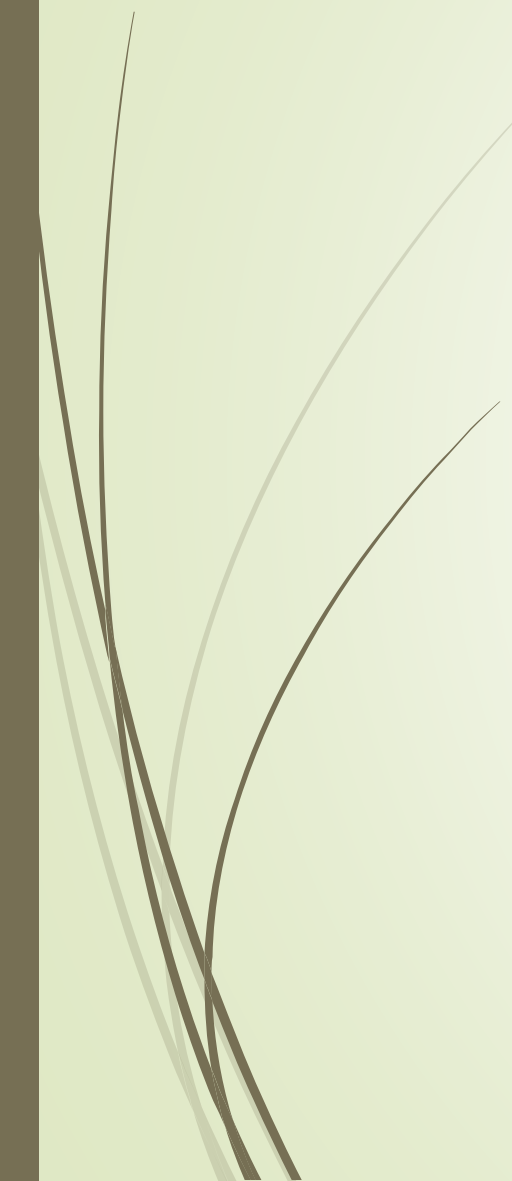


External to the Company

- Which agencies might be involved?
 - Who will have an interest?
 - What effect on the company
- 



Contingency Planning

- Security of financial data?
 - Security of personnel data?
 - Carrying on business?
- 



Post Incident

➡ **Plan Do Check Act**





What next for John?





Looking after me